

Sock ‘n’ Buskin Board Meeting
Meeting Minutes | October 4th 2020

Present	Absent
Natascha Sekerinski	Niheatha Arumugam
Neve Sugars-Keen	
Arianna Fuke	
Sam Pomerant	
Lauren McLaughlin	
Tyreike Reid	
Rachel Stanley	
Grace Smith	
Delaney Haugen	
Nicoletta Owens	

Important notice: Georgie has decided to step down from the board for personal reasons, but we hope to see her around the community this year. We are working to replace her now. We are trying to split it between Sam and Nicoletta pending further consultation with them rather than hiring someone new in the current circumstances.

Motion to Open

First: Lauren

Second: Nicoletta

Meeting Begins

Round Table Board Updates

Marketing

-Social Media: Ty

- auditions are done and the cast is finalized
- auditions page for all in the timing up now
- board members should share it or click interested so that it's everywhere!

-Graphics: Lauren

- reached out to David Bromley about posters and he wants to continue working with us
- reaching out to directors about poster specifications

-Internal Coordinator: Arianna

- working on the monthly newsletter with info about *Bad Auditions*

-Events: Laney & Niheatha

- looking at popular events online
- next event in November

Treasurer: Grace

- reimbursement form is ready

Production: Sam

- will send production form to *Bad Auditions* this week
- same thing for *All in the Timing* after their auditions

Outreach Coordinator: Nicoletta

- drafted emails to reach out to people
- will send an email to PMC about a potential workshop this year
- working on blog post for October- play recommendations for reading week

Webmaster: Rachel

- auditions for *All in the Timing* up on the website
- Blog post coming soon
- will post reimbursement form under resources

Artistic Directors: Neve and Natascha

- Constitution review
 - Nicoletta: article 12: sensitive content. Spelling mistake. Editing of sensitive content in a show would be agreed upon before it was accepted and then discussed with the director
 - Arianna: Article 13: sexual harassment policy: what if it's an AD? Update this.
 - Sam: Article 13: sexual harassment policy: concerns about our ability to remove people without an external verdict. Specify a Carleton-based investigation. We can however ask people to leave our shows and will try to make that more clear.
 - Ty: the constitution does however allow for an impeachment process.
 - this does need to be expanded upon to add an external qualified person
- reached out to the Red cross about sexual harassment workshops etc. but they haven't answered; we'll let the board know by reading week about any materials to review
- SM applications have been submitted and assigned to directors.
- Media release forms- adding optional clause in order to use peoples' photos in promotional materials in future years. That will be posted before it is used.
- rights- have applied for rights for *Concord* and *Timing*; *Timing* also has streaming rights available.
- venues- Looking into alternative options to KM for *Concord*.
- merch- will email people who ordered merch last year. Also, would there be interest in a merch contest this year? That however can wait until later in the semester to decide.
- equity coordinators: We need equity coordinators for our shows this year. We will be putting together a list of resources for them to allow them to be better prepared.

Production updates

Bad Auditions

- auditions are done and the cast is finalized
- the schedule is up
- slow to get schedules because the cast seemed unfamiliar with facebook and got it for the show

All in the Timing

- auditions and callbacks will both be on a Sunday due to Seth's work schedule

Concord Floral

- It's going to be great, said Ty

Open forum

- actor contracts clearly laying out responsibilities
 - Grace: important to run it through PMC. They should address an ongoing, long-term pattern of behaviour
 - Lauren: Include details about the board and production team's responsibilities as well, such as how far in advance rehearsals should be scheduled etc.
- Neve: are ADs eligible for motions to open and close?
 - yes, if not chairing

Motion to Close

First: Neve

Second: Ty

Meeting Adjourned