

**Sock 'n' Buskin Board Meeting
Meeting Minutes- November 1st 2020
Open Board Meeting**

Present	Absent	General Members
Neve Sugars-Keen	Sam Pomerant	Billy Mott
Natascha Sekerinski	Nicoletta Owens	Tiffany Wheatley
Lauren McLaughlin		
Tyreike Reid		
Niheatha Arumugam		
Grace Smith		
Laney Haugen		
Arianna Fuke		
Rachel Stanley		

Motion to Open

First: Grace

Second: Lauren

Meeting Begins

Round Table Board Updates

Webmaster: Rachel

- Bad Auditions page is in the works
- Setting up adding paypal to the site

Treasurer: Grace

- Updating the budget
- Reimbursement forms have been sent out to All in the Timing production team

Events and Accessibility: Niheatha & Laney

- SnB's got Talent up and running
- Hoping for a bit more engagement especially from the Board.
- It closes on Friday with videos getting posted on Saturday

Marketing

- Social Media: Ty

- Going to pick up now that Bad Auditions is about to open
- going to do a series of Instagram takeovers the next two weeks for promotions
- Bad Auditions event page will go up after this meeting

- Graphics: Lauren

- Graphics will be sent out this evening
- The poster for Bad Auditions is done
- Headshots done remotely will be done this week for Bad Auditions
- Nigel will be doing the video portion for Bad Auditions

- Internal Coordinator: Arianna

- Newsletter hopefully going out by Thursday
- Please send any more info you want to be included in the next couple of days.

Artistic Directors: Natascha and Neve

- New email address for PayPal (snbtheatrepaypal@gmail.com)
- Ticket donations will be able to be done over the website again
- Emily Mallett will likely be the sole SM for AITT
- Tiffany Wheatley as potential SM for Concord, needs to send statement of intent to the email
- Actor contracts released for AITT but wasn't able to be reviewed by PMC
- Constitution updates, want to add info about contracts and media release forms into that, needs third party input on expanding the sexual harassment section (ongoing process)
- Started looking at constitutions from other theatre groups to see what we could add etc. (if anyone would like to help in this process please contact the ADs)
- Venues- Elgin booked for both AITT and CF, looking into streaming through the Gladstone
- Webinar Format of Zoom now available for Bad Auditions
- Merch now available for pickup

Production updates

- Bad Auditions

- Opens in 2 weeks
- Tech on Saturday and dress on Sunday
- Martina involved in costumes, going well
- finalizing the webinar format

- All in the Timing

- Lauren as equity coordinator for the show
- currently using publicly available scripts, hopefully scripts will come in soon
- Slack being used to contact cast as opposed to Facebook

Open forum

- Merch:
 - Should we do a contest? Opens in November, closes winter break, vote on it during the first meeting back
 - Want the possibility to ship directly to peoples houses
 - Would increase interest in people buying the merch (community would feel more involved)
 - Board votes YES for proceeding with a merch contest
- Question from Billy Mott
 - How are shows being accessed this year
 - Bad Auditions will be a free virtual show (donations accepted)
 - A ticket needs to be reserved however
 - For other shows, it will be our normal procedure of buying tickets through the website or at the door
- AITT would like to be in person but for now is planned as a virtual production

Motion to Close

First: Niheatha

Second: Natascha

Meeting Adjourned